



2022 Newport Parish Council Meeting Agenda Summary

Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 13th December 2022 at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

2022/12/01	To note apologies for absence
2022/12/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/12/03	To approve draft minutes of the Parish Council Meeting held on 8 th November 2022
2022/12/04	Clerks Report including updates on action points / matters arising from the November Parish Council Meeting.
2022/12/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none"> ▪ Market Weighton Canal Trail ▪ Newport Community Action Group ▪ Newport Village Green and Play Area extension proposal ▪ National Highways M62 Tree Planting
2022/12/06	To consider planning applications received and note planning decisions.
2022/12/07	Clerk and Councillor Training update
2022/12/08	Committee and Working Party Update <ul style="list-style-type: none"> ▪ Events Working Party ▪ Finance Working Party update – Budget update for 2022/23 and Precept proposal for 2023/24 including appointment of Internal Auditor and recommendation re homeworking allowance. ▪ Further Key Projects 2022/23.
2022/12/09	Policies and Procedures for review and approval <ul style="list-style-type: none"> ▪ Equality Policy ▪ Freedom of Information ▪ Press and Media Policy
2022/12/10	Cllr updates and correspondence received for action and to note including the Gilberdyke and Newport Landfill site
2022/12/11	Burials / Cemetery

	<ul style="list-style-type: none"> ▪ Burial Clerk Report and Finance ▪ Cemetery Extension update
2022/12/12	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none"> ▪ Financial report for period ending 30th November 2022. ▪ To approve schedule of payments and payments requiring preauthorisation for payment ▪ Newport & Gilberdyke Youth Project Finance Update
2022/12/13	Newport Newsletter update

The next meeting of Newport Parish Council is on **Tuesday 10th January 2023** at Newport Primary School – Hall entrance.

Issued by Parish Clerk: *Alan Barker*

on: 6th December 2022

Website: <https://newportpc.org.uk/>

Appendix 1 - Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item and members of the public cannot interrupt the business of the meeting at other times unless Standing Orders are suspended by the Chair of the Council. This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 8th November 2022 at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

2022/11/01	To note apologies for absence
2022/11/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/11/03	To approve draft minutes of the Parish Council Meeting held on 11 th October 2022

2022/11/04	Clerks Report including updates on action points / matters arising from the October Parish Council Meeting.
2022/11/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none"> ▪ Market Weighton Canal Trail ▪ Newport Community Action Group ▪ Newport Village Green and Play Area extension proposal ▪ National Highways M62 Tree Planting
2022/11/06	To consider planning applications received and note planning decisions.
2022/11/07	Clerk and Councillor Training update
2022/11/08	Committee and Working Party Update <ul style="list-style-type: none"> ▪ Events Working Party (Including Christmas Lights planning and Remembrance update) ▪ Finance Working Group – Precept planning 2023/24. ▪ Further Key Projects 2022/23.
2022/11/09	Policies and Procedures for review and approval <ul style="list-style-type: none"> ▪ Code of Conduct ▪ Disciplinary Policy ▪ Grievance Policy ▪ Disciplinary and Grievance Hearing Procedure
2022/11/10	CLLr updates and correspondence received for action and to note.
2022/11/11	Burials / Cemetery <ul style="list-style-type: none"> ▪ Burial Clerk Report and Finance ▪ Cemetery Extension update
2022/11/12	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none"> ▪ Financial report for period ending 31st October 2022. ▪ To approve schedule of payments and payments requiring preauthorisation for payment ▪ Newport & Gilberdyke Youth Project Finance Update
2022/11/13	Newport Newsletter update

The next meeting of Newport Parish Council is on **Tuesday 13th December 2022** at Newport Primary School – Hall entrance.

Issued by Parish Clerk: *Alan Barker*

on: 2nd November 2022

Website: <https://newportpc.org.uk/>

Appendix 1 - Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item and members of the public cannot interrupt the business of the meeting at other times unless Standing Orders are suspended by the Chair of the Council. This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 11th October 2022 at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

2022/10/01	To note apologies for absence
2022/10/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/10/03	To approve draft minutes of the Parish Council Meeting held on 13 th September 2022
2022/10/04	Clerks Report including updates on action points / matters arising from the September Parish Council Meeting.
2022/10/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none">▪ Market Weighton Canal Trail▪ Newport Community Action Group▪ Newport Village Green and Play Area extension proposal▪ ER Community Tree Planting Fund & Humber Forest Funding
2022/10/06	To consider planning applications received and note planning decisions.
2022/10/07	Clerk and Councillor Training update
2022/10/08	Committee and Working Party Update <ul style="list-style-type: none">▪ Events Working Party (Including Christmas Lights planning and Remembrance update)▪ Finance Working Group – Precept planning 2023/24.▪ Further Key Projects 2022/23.
2022/10/09	Newport Newsletter update including the editor job description.
2022/10/10	CLLr updates and correspondence received for action and to note
2022/10/11	Burials / Cemetery <ul style="list-style-type: none">▪ Burial Clerk Report and Finance▪ Cemetery Extension update
2022/10/12	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none">▪ Financial report for period ending 30th September 2022.▪ To approve schedule of payments and payments requiring preauthorisation for payment▪ Newport & Gilberdyke Youth Project Finance Update

The next meeting of Newport Parish Council is on **Tuesday 8th November 2022** at Newport Primary School – Hall entrance.

Issued by Parish Clerk: *Alan Barker*

on: 3rd October 2022

Website: <https://newportpc.org.uk/>

Appendix 1 - Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item and members of the public cannot interrupt the business of the meeting at other times unless Standing Orders are suspended by the Chair of the Council. This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 13th September 2022 at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

2022/09/01	To note apologies for absence
2022/09/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/09/03	To approve draft minutes of the Parish Council Meeting held on 12 th July 2022
2022/09/04	Clerks Report including updates on action points / matters arising including <ul style="list-style-type: none">▪ July Parish Council Meeting.▪ Village Walkabout completed 23.06.22
2022/09/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none">▪ Market Weighton Canal Trail▪ Newport New Generation / Community Interest Company▪ Newport Youth provision▪ Newport Village Green and Play Area extension proposal

	<ul style="list-style-type: none"> ER Community Tree Planting Fund & Humber Forest Funding
2022/09/06	To consider planning applications received and note planning decisions.
2022/09/07	Clerk and Councillor Training update
2022/09/08	Committee and Working Party Update <ul style="list-style-type: none"> Burial Working party update including extension to the Cemetery. Community Action Working Group and Parish Plan update. Events Working Party (Including Christmas Lights planning update) Further Key Projects 2022/23.
2022/09/09	Policies and Procedures for review and approval <ul style="list-style-type: none"> Working Groups Protocols
2022/09/10	Cllr updates and correspondence received for action and to note including the Landfill site
2022/09/11	Burials / Cemetery <ul style="list-style-type: none"> Burial Clerk Report and Finance Gilberdyke Parish Council contribution and charges for residents
2022/09/12	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none"> Financial report for periods ending 31st July and 31st August 2022. To approve schedule of payments and payments requiring preauthorisation for payment Newport & Gilberdyke Youth Project Finance Update
2022/09/13	Newport Summer Newsletter update (LC)

The next meeting of Newport Parish Council is on **Tuesday 11th October 2022** at Newport Primary School – Hall entrance.

Issued by Parish Clerk: *Alan Barker*

on: 2nd September 2022

Website: <https://newportpc.org.uk/>

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Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 12th July 2022 at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

2022/07/01	To note apologies for absence
2022/07/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/07/03	To approve draft minutes of the Parish Council Meeting held on 14th June 2022
2022/07/04	Clerks Report including updates on action points / matters arising including <ul style="list-style-type: none"> ▪ June Parish Council Meeting. ▪ Village Walkabout completed 23.06.22 – RB and AB.
2022/07/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none"> ▪ Market Weighton Canal Trail ▪ Newport New Generation / Community Interest Company ▪ Newport Youth provision ▪ Newport Village Green and Play Area extension proposal
2022/07/06	To consider planning applications received and note planning decisions.
2022/07/07	Clerk and Councillor Training including ERYC Code of Conduct Training
2022/07/08	Committee and Working Party Update <ul style="list-style-type: none"> ▪ Burial Working party update including extension to the Cemetery. ▪ Community Action Working Group and Parish Plan update. ▪ Events Working Party (Including the Queens Platinum Jubilee and Christmas Lights planning update) ▪ Further Key Projects 2022/23.
2022/07/09	Policies and Procedures for review and approval <ul style="list-style-type: none"> ▪ Subject Access Request Form ▪ Document Retention Policy
2022/07/10	Cllr updates and correspondence received for action and to note, including vandalism at the play areas
2022/07/11	Burials / Cemetery <ul style="list-style-type: none"> ▪ Burial Clerk Report and Finance ▪ Gilberdyke Parish Council contribution and charges for residents
2022/07/12	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none"> ▪ Financial report for period ending 30th June 2022. ▪ To approve schedule of payments and payments requiring preauthorisation for payment ▪ Newport & Gilberdyke Youth Project Finance Update ▪ Insurance renewal, schedule of cover and quotations
2022/07/13	Newport Summer Newsletter (LC) <ul style="list-style-type: none"> ▪ Content / Information required and deadline for contributions.

	▪ Anticipated advertising revenue and production costs.
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The next meeting of Newport Parish Council is on **Tuesday 13th September 2022** at Newport Primary School – Hall entrance.

Issued by Parish Clerk: *Alan Barker*

on: 5th July 2022

Website: <https://newportpc.org.uk/>

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Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 14th June 2022 at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

Dispensation agreed for information with regards to a proposal for four fishermen's cabins on the canal to be presented to the Parish Council during the Public Forum with 10 minutes allocated for the presentation.

AGENDA

2022/06/01	To note apologies for absence
2022/06/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/06/03	To approve draft minutes of the Annual Parish Council and Annual Parish Meetings held on 10 th May 2022
2022/06/04	Clerks Report including updates on action points / matters arising including

	<ul style="list-style-type: none"> ▪ May Parish and Council Meetings ▪ Public Meeting – Newport Landfill Site ▪ Village Maintenance Checklist, Risk Management, and Insurance
2022/06/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none"> ▪ Market Weighton Canal Trail ▪ Newport New Generation / Community Interest Company ▪ Newport Youth provision ▪ Newport Village Green and Play Area extension proposal
2022/06/06	To consider planning applications received and note planning decisions.
2022/06/07	Clerk and Councillor Training including Code of Conduct Training 22.06.22
2022/06/08	Committee and Working Party Update <ul style="list-style-type: none"> ▪ Personnel Committee – Terms of Reference re appointment of Chair / Amendment to Standing orders ▪ Burial Working party update including extension to the Cemetery. ▪ Community Action Working Group update / Parish Plan including Tree planting (The Conservation Volunteers). ▪ Events Working Party (Including the Queens Platinum Jubilee and Christmas Lights planning) ▪ Further Key Projects 2022/23.
2022/06/09	Policies and Procedures for review and approval <ul style="list-style-type: none"> ▪ Standing Orders – Ref 4 d vi ▪ Contractor and General Maintenance Risk Assessment
2022/06/10	CLLr updates and correspondence received for action and to note.
2022/06/11	Burials / Cemetery <ul style="list-style-type: none"> ▪ Burial Clerk Report and Finance ▪ Gilberdyke Parish Council contribution and charges for residents
2022/06/12	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none"> ▪ Financial report for period ending 31st May 2022. ▪ To approve schedule of payments and payments requiring preauthorisation for payment ▪ Newport & Gilberdyke Youth Project Finance Update ▪ Newport Parish Council Meeting room reservations and payment

The next meeting of Newport Parish Council is on **Tuesday 12th July 2022** at Newport Primary School – Hall entrance.

Issued by Parish Clerk: *Alan Barker*

on: 6th June 2022

Website: <https://newportpc.org.uk/>

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recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Dear Parishioners

NOTICE of the Annual Parish Meeting

I hereby give you notice that the **Newport Annual Parish Meeting** will be held on **Tuesday 10th May 2022 at 6pm.**

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

All Local Government Electors registered to vote in the Civil Parish of Newport are invited to attend.

BUSINESS TO BE TRANSACTED

- 1) Acceptance of apologies for absence
- 2) Chairman's annual report – Sharron Mansell
- 3) Unitary Councils report – ERYC Cllr
- 4) Humberside Police Report
- 5) Reports from the Groups and Clubs of the Parish
- 6) Community Events Planning
 - Platinum Jubilee of Elizabeth II to be celebrated in June 2022
 - Festive Planning for Christmas 2022
 - Newport Raft Race
 - Remembrance / Poppies
 - Further key projects 2022/23
- 7) Chairman's Closing Comments

Sharron Mansell 20th April 2022

Chairman: Newport Parish Council

Please note: If a Parish Poll is requested only parishioners listed on the electoral roll will be able to make the request and vote.

Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Annual Meeting

Date & Time: Tuesday 10th May 2022 at 7.15pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Public Forum - The Public Forum will commence at 7.15pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

	Open Session for Members of the public to address the council – 15 mins.
2022/05/01	To note apologies for absence
2022/05/02	Election of the Chairman and Vice Chairman of the Council and acceptance of office forms.
2022/05/03	Declaration of pecuniary and non-pecuniary interests. Councillors to declare any interests in items on the agenda and the nature of such interests.
2022/05/04	Chairman's annual report
2022/05/05	Annual Accounts and Internal Auditors Report. Approve the Annual Governance Statement 2021/22
2022/05/06	Approve the Annual Accounting Statements 2021/22
2022/05/07	Confirm approval of the minutes of the meeting held on 12 th April 2022. The minutes of the 2021 Annual Parish and Council Meetings previously approved in June 21.
2022/05/08	Receipt of the last minutes of the Personnel Committee. Consideration of the recommendations, delegation arrangements and terms of reference of the committees.
2022/05/09	Appointment of members to existing committees and working groups.
2022/05/10	Appointment of any new committees in accordance with standing order 4
2022/05/11	Review and adoption of appropriate standing orders and financial regulations;
2022/05/12	Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities;
2022/05/13	Review of representation on or work with external bodies and arrangements for reporting back;
2022/05/14	Review of inventory of land and assets including buildings and office equipment;
2022/05/15	Confirmation of arrangements for insurance cover in respect of all insured risks;
2022/05/16	Review of the council's and/or staff subscriptions to other bodies;
2022/05/17	Review of the council's complaints procedure;
2022/05/18	Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.
2022/05/19	Finances – to agree payments in accordance with the budget.
2022/05/20	To consider planning applications received and note planning decisions
2022/05/21	CLLr updates and correspondence received for action and to note

The next meeting of Newport Parish Council is on **Tuesday 14th June 2022 at 7pm** at Newport Primary School.

Issued by Parish Clerk: *Alan Barker*
2022

On: 29th April

Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 12th April 2022 at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

2022/04/01	To note apologies for absence
2022/04/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/04/03	To approve draft minutes of the Parish Council Meetings held on 8 th March 2022
2022/04/04	Clerks Report including updates on action points / matters arising from the previous meeting and the public meeting with regards to the Newport Landfill site.
2022/04/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none">▪ Market Weighton Canal Trail▪ Newport New Generation / Community Interest Company▪ Newport Youth provision▪ Newport Village Green proposal
2022/04/06	To consider planning applications received and note planning decisions.
2022/04/07	Clerk and Councillor Training
2022/04/08	Committee and Working Party Update <ul style="list-style-type: none">▪ Outdoor areas working party update including Brickyard Maintenance (including tree planting) and Environment Agency update re Fishing Rights / Play Area.▪ Events working party update including The Queens Platinum Jubilee / Christmas Lights 2022 / Newport Raft Race / Remembrance Day including Poppies▪ Personnel Committee - Clerks Annual review update▪ Further Key Projects 2022/23.
2022/04/09	Policies and Procedures for review and approval <ul style="list-style-type: none">▪ Social Media policy - Review.▪ Emergency Plan – Update to include Flood Warden Information
2022/04/10	Cllr updates and correspondence received for action and to note.
2022/04/11	Burials / Cemetery <ul style="list-style-type: none">▪ Burial Clerk Report and Finance▪ Extension to the Cemetery

2022/04/12	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none"> ▪ Financial report for period ending 31st March 2022. ▪ To approve schedule of payments and payments requiring preauthorisation for payment ▪ Newport & Gilberdyke Youth Project Finance Update
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The next meeting of Newport Parish Council is the Annual Council Meeting on **Tuesday 10th May 2022**, preceded by the Annual Parish Meeting at Newport Primary School – Hall entrance.

Issued by Parish Clerk: *Alan Barker*

on: 4th April 2022

Website: <https://newportpc.org.uk/>

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Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 8th March 2022 at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Newport and Gilberdyke Landfill site – Prior to the Parish Council meeting, at 6.30pm there will be a Public Meeting regarding the landfill site. Residents and representatives of Newport and Gilberdyke Parish Councils will be invited to provide an appraisal of the traffic movements and the ongoing management of the site.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

2022/03/01	To note apologies for absence
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2022/03/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/03/03	To approve draft minutes of the Parish Council Meetings held on 8 th February 2022
2022/03/04	Clerks Report including updates on action points / matters arising from the previous meeting.
2022/03/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none"> ▪ Market Weighton Canal Trail ▪ Newport New Generation / Community Interest Company ▪ Newport Youth provision
2022/03/06	To consider planning applications received and note planning decisions.
2022/03/07	Clerk and Councillor Training
2022/03/08	Committee and Working Party Update <ul style="list-style-type: none"> ▪ Outdoor areas working party update including Brickyard Maintenance (including tree planting) and Environment Agency update re Fishing Rights / Play Area. ▪ Events working party update including The Queens Platinum Jubilee / Christmas Lights 2022 / Newport Raft Race / Remembrance Day including Poppies / Annual Great British Spring Clean. ▪ Further Key Projects 2022/23.
2022/03/09	Policies and Procedures for review and approval <ul style="list-style-type: none"> ▪ Emergency Plan ▪ Personnel Committee Terms of Reference review
2022/03/10	Cllr updates and correspondence received for action and to note. <ul style="list-style-type: none"> ▪ Newport Landfill site. ▪ Newbald Parish Council – Proposed Joint communication on behalf of Town and Parish councils ▪ ERNLLCA Newsletter including LGA Pay Award ▪ Humberside Police – February Newsletter ▪ Town and Parish Council Network Meetings - 16 & 17 March ▪ ERYC Sustainable Travel In the Parish
2022/03/11	Burials / Cemetery <ul style="list-style-type: none"> ▪ Burial Clerk Report and Finance ▪ Extension to the Cemetery
2022/03/12	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none"> ▪ Financial report for period ending 28th February 2022. ▪ To approve schedule of payments ▪ Newport & Gilberdyke Youth Project Finance Update ▪ S137 funding 2022/23 ▪ HSBC Mandate ▪ Asset Register update

The next meeting of Newport Parish Council is on **Tuesday 12th April 2022** at Newport Primary School – Hall entrance.

Issued by Parish Clerk: Alan Barker

on: 1st March 2022

Website: <https://newportpc.org.uk/>

Appendix 1 - Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item and members of the public cannot interrupt the business of the meeting at other times unless Standing Orders are suspended by the Chair of the Council. This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Parish Clerk: Mr Alan Barker

E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 8th February 2022 at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

On 19 January 2022, the Prime Minister confirmed the Plan B measures in place in England will come to an end. That means from 27 January 2022 there will be no requirement to wear face coverings in public indoor spaces. Although face coverings will no longer be mandated, people are still advised to wear them in enclosed or crowded spaces, particularly when meeting strangers.

Market Weighton Canal Trail – Prior to the meeting starting at 6.45pm there will be a presentation regarding the Market Weighton Canal Trail signage and installation at the Canal bridge by a representative from Communique Ltd who will present some initial ideas for discussion and input.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

2022/02/01	To note apologies for absence
2022/02/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/02/03	To approve draft minutes of the Parish Council Meetings held on 11 th January 2022

2022/02/04	Clerks Report including updates on action points / matters arising from the previous meeting.
2022/02/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none"> ▪ Market Weighton Canal Trail ▪ Newport New Generation / Community Interest Company ▪ Potential grant applications for Newport Youth provision
2022/02/06	To consider planning applications received and note planning decisions.
2022/02/07	Clerk and Councillor Training
2022/02/08	Newport Newsletter – content and finance approval
2022/02/09	Committee and Working Party Update <ul style="list-style-type: none"> ▪ Outdoor areas working party update including Rights of Way (PP), Brickyard Maintenance and Environment Agency update re Fishing Rights / Play Area. ▪ Events working party update including ERYC Platinum Jubilee Plan and ERYC Grant / Christmas Lights / Raft Race / Remembrance Day including Poppies ▪ Further Key Projects 2022/23.
2022/02/10	Policies and Procedures for review and approval <ul style="list-style-type: none"> ▪ Emergency Plan ▪ Newport Cemetery and Closed Church Yard Risk Assessment ▪ Newport Parish Council Risk Assessment ▪ Newport Parish Council Financial Regulations ▪ Newport Parish Council Internal Control System
2022/02/11	CLLr updates and correspondence received for action and to note. <ul style="list-style-type: none"> ▪ Newport Landfill site - appraisal of traffic movements (Speakers TBC)
2022/02/12	Burials / Cemetery <ul style="list-style-type: none"> ▪ Burial Clerk Report and Finance ▪ Land purchase for the required extension to the Cemetery ▪ Burial Clerk role and contract ▪ Cemetery Road Maintenance
2022/02/13	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none"> ▪ Financial report for period ending 31st January 2022. ▪ To approve schedule of payments ▪ HSBC Account Management. ▪ Newport & Gilberdyke Youth Project Finance Update

The next meeting of Newport Parish Council is on **Tuesday 8th March 2022** at Newport Primary School – Hall entrance.

Issued by Parish Clerk: Alan Barker

on: 31st January 2022

Website: <https://newportpc.org.uk/>

Appendix 1 - Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item and members of the public cannot interrupt the business of the meeting at other times unless Standing Orders are suspended by the Chair of the Council. This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Parish Clerk: Mr Alan Barker
E Mail: clerk@newportpc.org.uk

Newport Parish Council Meeting

Date & Time: Tuesday 11th January at 7pm

Venue: Newport Primary School – Hall Entrance - Access to the meeting room is through the main gate on the Village Hall side of the school and to the rear of the building.

Due to ongoing COVID-19 pandemic, wearing of a mask and social distancing is required in public spaces and when mixing in larger groups, to protect those around you. Please see the detailed guidance provided.

Public Forum - The Public Forum will commence at 7.00pm. The period designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than 3 minutes. Please see Appendix 1 below for further information.

AGENDA

2022/01/01	To note apologies for absence
2022/01/02	To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
2022/01/03	To approve draft minutes of the Parish Council Meetings held on 14 th December 2021
2022/01/04	Clerks Report including updates on action points / matters arising from the previous meeting.
2022/01/05	Newport Parish Community Projects and Parish Matters <ul style="list-style-type: none">▪ Newport and Gilberdyke Youth Project finance▪ Market Weighton Canal Trail▪ Newport New Generation / Community Interest Company including the ERYC Positive Activity Grant
2022/01/06	To consider planning applications received and note planning decisions.
2022/01/07	Clerk and Councillor Training
2022/01/08	Newport Newsletter – content and finance approval
2022/01/09	Committee and Working Party Update <ul style="list-style-type: none">▪ Finance Working Party update

	<ul style="list-style-type: none"> ▪ Outdoor areas working party update including Rights of Way (PP). ▪ Events working party update including ERYC Platinum Jubilee Grant. ▪ Key Projects 2022/23.
2022/01/10	Policies and Procedures for review and approval <ul style="list-style-type: none"> ▪ DPA Policy and GDPR - Privacy Notices Review ▪ Safeguarding Policy Review
2022/01/11	Cllr updates and correspondence received for action and to note. <ul style="list-style-type: none"> ▪ Canal Side East - Damage caused by ERYC refuse wagons (GB) ▪ Highway Crossing by Triad Garage (GB) ▪ Newport Landfill site - appraisal of traffic movements (GB) ▪ East Riding of Yorkshire Council's Enhanced (Bus) Partnership Plan & Scheme
2022/01/12	Burials / Cemetery <ul style="list-style-type: none"> ▪ Burial Clerk Report ▪ Land purchase for the required extension to the Cemetery ▪ Burial Clerk role and contract ▪ Cemetery Road Maintenance
2022/01/13	Finance – to agree payments in accordance with the budget. <ul style="list-style-type: none"> ▪ Financial report for period ending 31st December 2021. ▪ To approve schedule of payments and the maintenance contract for the Kid Zone Play area. ▪ HSBC Account Management. ▪ Newport & Gilberdyke Youth Project Finance Update

The next meeting of Newport Parish Council is on **Tuesday 8th February 2022** at Newport Primary School – Hall entrance.

Issued by Parish Clerk: Alan Barker

on: 4th January 2022

Website: <https://newportpc.org.uk/>

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