

NEWPORT PARISH COUNCIL

Minutes of the Meeting held on Wednesday 10 January 2018 at Newport Primary School.

1. **Present:** Cllrs Wilson (Chair), Allard, G Bate, R Bate, and Harrison.

Absent: Cllr Lamming.

2. **Declaration of pecuniary and non-pecuniary interests:** None declared.

3. **Minutes:** **resolved** that the minutes of the annual meeting of the Council held on 13 December 2017 be approved and signed as a correct record.

4. **Public Forum:** two members of the public present. Mr J Etherington spoke on his application to be co-opted as a councillor.

5. **Applications for co-option to the council:** Mr J Etherington and Mr P Pettit. **Resolved** to approve the co-option of both applicants.

6. (a) **Planning applications received:** none.

(b) **Notifications of decisions received from ERYC:**

17/03836/VAR Variation of Condition 2 (Materials) and Condition 11 (Approved Plans) of planning permission 10/04736/PLF (Erection of 1 dwelling) to retain render instead of cladding at 39 Teal Road Newport. Mr N Spooner. **Approved.**

17/03796/PLF Construction of dropped kerb to widen existing vehicular access at Wold View 18 Wallingfen Lane Newport. Mrs M Fitch. **Approved.**

17/03501 Erection of single storey extension to rear following demolition of conservatory, construction of single storey extension to front, and installation of log store to side at 6 Village Farm Close Newport. Mr G Marshall. Full Planning. **Approved.**

7. Finance:

Payments December 2017/January 2018

P Coates: village maintenance	716.00
Youth workers	788.16
Society Local Council Clerks: annual subscription	147.00
KallKwik: newsletter	385.00
Gilberdyke War Memorial Hall	231.00
Signs Scott Ltd: cemetery noticeboard	986.40
P Coates: village maintenance	471.00
Streetscape: play equipment repairs	72.00
Actavo: pedestrian barriers	75.77

i **Resolved** to authorize payment of Clerk's salary/expenses and accounts presented at the meeting.

ii **Resolved** to approve the budget for 2018-19.

iii **Resolved** that the precept demand for 2018-19 remain unchanged at £40000.

8. **Councillor expenses:** resolved that councillors be re-imbursed for printing costs at 10p per sheet effective from January 2018.

9. Correspondence and publications:

Rural Services Network: weekly email News Digests, Dec 2017/Jan 2018 (noted); **Humberside Police:** January newsletter (circulated); correspondence re speeding on Thimblehall Lane (noted).

10. Councillors Brief Reports:

Cllr Harrison commented that (i) the flag had not yet been removed (ii) a number of residents had queried whether the new property under construction on Canal Side West impinged on the public footway.

Cllr Bate reported damage to two bollards at Main Road/Thimblehall Lane junction.

Cllr Allard informed the council that due to work commitments associated with a new job, he is unable to continue as a councillor.

11. Date of next ordinary meeting: 7.00pm Wednesday 14 February 2018 at Newport Primary School.

The meeting closed at 9.00pm.

February 2018 No Meeting Held

NEWPORT PARISH COUNCIL

Minutes of the Meeting held on Wednesday 14 March 2018 at Newport Primary School.

1. Present: Cllrs Wilson (Chair), G Bate, R Bate, and Pettit.

Apologies: Cllrs Etherington, Harrison and Lamming.

2. Declaration of pecuniary and non-pecuniary interests: None declared.

3. Minutes: resolved that the minutes of the meeting of the Council held on 10 January 2018 be approved and signed as a correct record.

The council meeting scheduled for 14 February 2018 did not take place as it was not quorate.

4. Public Forum: three members of the public present. Dr G Shields spoke on the background to the proposed development of the Market Weighton Canal Trail and the potential economic benefits to the local area. Several parish councils were now committed to the project and it was strongly endorsed by the Trans Pennine Trail partnership. He informed councillors that a Steering Committee was to be set up and invited Newport Parish Council to participate as a member of the committee. He stated that grant funding would be sought and requested that Newport Parish Council consider acting as the accountable body for the project.

5. Market Weighton Canal Trail: resolved that the council agree (i) to be a member of the Steering Committee and (ii) will act as the accountable body.

6. (a) Planning applications received:

18/00528/STPLFE Extension of existing sand, gravel and clay extraction areas at North Cave Quarry (Crosslands) and Newport Road Quarry (Outgang) with subsequent restoration of Crossland to agricultural land and Outgang to water based area for the interest of nature conservation at Land North And South Of Dryham Farm, And East And West Of Crosslands Lane, To The North Of Newport Road, North Cave. Breedham Southern Ltd. Strategic - Full Planning with EIA. Resolved to support the application with the following observations: improved road safety measures including flashing lights and speed limits, safeguard road surface condition with particular reference to removal of detritus from vehicular movements to and from the site; avoidance of further build up of detritus on roadside verges and request the applicant provides an extension to the highways footway on the eastern side of the B1230 to provide a continuous route between the A63/B1230 junction to North Cave.

(b) Notifications of decisions received from ERYC:

17/03690/PLF Erection of first floor extension to side and conversion of existing store to create utility room and W.C. at 15 The Spinney Newport. Mr N Greenfield. **Approved.**

17/04008PLF Erection of a two storey extension to side and single storey extension to rear at 24 The Spinney Newport. Mr and Mrs Davey. **Approved.**

7. Clerk's Report

- i ERYC: Positive Activity Grant Applications: The NGYP has been awarded £4000 in funding.
- ii ERYC: Chairman's Award Nominations, Youth Project: Gilberdyke Parish Council has nominated the NGYP for the Community Award. The Clerk to Newport Parish Council assisted in the completion of the required documentation.
- iii ERNLLCA: the Clerk attended a seminar on 19 February 2018 on the new General Data Protection Regulations which come into effect on 25 May 2018.
- iv East Riding Voluntary Action Service (ERVAS): renewal of registration has been completed.

- v Teal Road: Mr P Coates informed the Clerk of damage clearly caused by a vehicle to (i) grassed land owned by the council and (ii) a section of fencing bordering the area. The damage has been repaired.
- vi NGYP staff: all staff will attend a training course on 27 March 2018 to renew their First Aid qualifications which are required for Newport's ERVAS certification.

8. Finance:

Payments January 2018/March 2018

P Coates: village maintenance	1195.00
Youth workers	1093.51
S Goddard: bus shelters	112.00
HMRC	1172.90
Newport Village Hall: recycling credits	69.81
Newport Village Hall: NGYP hire	186.00
Greens Signmakers: churchyard signs	60.77
Newport News: newspapers	103.40
Save Lives at Work: NGYP first aid training	394.80

Resolved to authorize payment of Clerk's salary/expenses and accounts presented at the meeting, subject to amendment of totals.

9. **Review of Cemetery fees recommended by Newport Burial Committee: resolved** to approve the recommended increase in fees.
10. **Appointments of councillors to** (i) Newport Burial Committee and (ii) Newport and Gilberdyke Joint Youth Advisory Committee. Deferred to a later meeting.
11. **Cllr Wilson: mobile speed camera.** Deferred to a later meeting.
12. **Discussion on The Committee on Standards in Public Life review of ethical standards for all local authorities (Code of Conduct).** Deferred to a later meeting.
13. **Discussion on ERYC's proposed street names for Newport:** Councillors were provided with copies of the proposed list of street names to be added to ERYC's bank of streetnames for Newport Parish. The proposed streetnames are based on World War 1 casualties listed on the memorial in St Stephen's Church. No comments were made by councillors.
14. **Correspondence and publications:**

Rural Services Network: weekly email News Digests, Feb 2018/March 2018 (noted); **Humberside Police:** February newsletter (circulated); **ICO:** March 2018 newsletter (circulated); **NHS:** Changes to urgent treatment services in East Riding of Yorkshire (circulated and displayed)
15. **Councillors Brief Reports:**

Cllr G Bate reported a small amount of fly tipping on Leather Dog Lane and requested that car parking on Canal Side East be added to the agenda of the next council meeting.
16. **Date of next ordinary meeting:** 7.00pm Wednesday 12 April 2018.

The meeting closed at 9.00pm.

NEWPORT PARISH COUNCIL

Minutes of the Meeting held on Wednesday 11 April 2018 at Newport Village Hall.

1. **Present:** Cllrs Wilson (Chair), G Bate, Etherington, Harrison and Pettit.

Apologies: Cllrs R Bate and Lamming.

2. **Declaration of pecuniary and non-pecuniary interests:** Cllr G Bate declared a pecuniary interest in agenda item 6, planning application 18/00565, as the applicant.

3. **Minutes: resolved** that the minutes of the meeting of the Council held on 14 March 2018 be approved and signed as a correct record.

4. **Public Forum:** three members of the public present. Mr S Clark of Newport Village Hall Committee outlined the committee's plans for refurbishing the village hall. The committee is preparing a grant bid to finance refurbishment. Council support for the bid would be welcomed. The CCTV camera is to be replaced. The large gate into the car park is now closed at night to prevent unauthorized vehicular access. The smaller pedestrian gate remains open.

5. (a) Planning applications received:

18/00696 Erection of two-storey extension to side at 12 The Spinney, Newport.
Mr and Mrs Levitt. Full Planning. **Resolved** to support the application.

18/00638 Certificate of lawfulness for the continued use of portacabin as a dwelling at Land North Of 41 Canal Side East, Newport. Mr I Preston. **Resolved** to neither support nor object to the application. The council does not agree that the portacabin has been used continuously for residential purposes from 2006-2016, although it has been used at times for accommodation purposes.

Cllr G Bate left the meeting prior to discussion and resolution on the following item.

18/00565 Change of use of agricultural land to Storage (B8) Use Class; site split to form land for 24 Secure Storage Containers and 42 Caravan Storage plots, siting of a portacabin, change of use of outbuilding to office and erection of 2.4m high palisade fencing following demolition of existing glasshouses at Land North Of Threeways, Landing Lane, Newport. Mr G Bate. Full Planning. **Resolved** to object to the application on the grounds of the rural location of the site and the absence of information on associated issues (including road access, type and number of vehicles, operating hours, security, and residential amenity) which would have enabled the council to make a well-informed decision.

Cllr G Bate rejoined the meeting.

18/00641 Variation of Condition 10 (hours of operation) of planning permission 15/00195/STPLF to allow hours of operation to be 7 days a week, 24 hours a day (Erection of an extension to an existing building with associated works in connection with a flower packing and distribution facility) at JZ Flowers International Limited, Common Lane, North Cave. Strategic; variation of conditions.
Newport Buildings LLP. **Resolved** to object to the application on the grounds of noise and parking and traffic issues.

(b) Notifications of decisions received from ERYC: none

7. Clerk's Report

- i ERYC: Positive Activity Grants: a grant of £2400 for the Newport and Gilberdyke Youth Project (NGYP) has been received.

- ii ERYC: Parish Council Liaison meetings (information on dates and venues circulated to councillors), Councillors wishing to attend any of the meetings were requested to inform the Clerk.
- iii General Data Protection Regulation (GDPR): this comes into force on 25 May 2018. The council will need to comply with the new regulation by this date. The Clerk is working on the preparation of the documentation required to demonstrate compliance.
- iv Council meetings: the venue for council meetings was changed to Newport Village Hall because the use of Newport Primary School for council meetings was no longer free of charge from 1 April 2018. Newport Village Hall will not be available for council meetings on Wednesday 13 June 2018 and Wednesday 11 July 2018. The hall is available on Tuesday 12 June and Tuesday 10 July. Should the council wish to meet on Wednesday rather than Tuesday, it will need to revert to the school. ERYC will charge £15 per hour.
- v Canal Side East: damage to grass verges was reported to ERYC. The Clerk has been advised by ERYC that over the winter months a huge amount of damage has been done to grass verges cross the East Riding and that it has a massive amount of restoration work to carry out. Canal Side East is regarded as a very minor road and restoration work will not therefore be considered at this time. Widening the road is not possible because of budget constraints.
- vi NGYP: all staff have successfully renewed First Aid qualifications, Certificates have not yet been received.
- vii External annual audit: the submission date for the Annual Return for the financial year 2017-18 is 11 June 2018.

8. Finance:

Payments March 2018/April 2018

P Coates: village maintenance	560.00
P Coates: churchyard maintenance	140.00
B Sherwood: cemetery maintenance	280.00
Staff salaries and expenses	1716.45
ERYC: cemetery waste disposal annual charge	196.96
Youth workers: first aid training travel expenses	18.54
S Goddard: bus shelters	112.00
HMRC	245.56
Gilberdyke War Memorial Hall: room hire, first aid training	49.50
Newport Village Hall: NGYP hire	231.00
ERNLLCA: annual subscription	60.77
ICCM: annual subscription	103.40
PJF Littlejohn: burial committee audit fee	240.00

- 7. (i) **Resolved** to authorize staff salaries/expenses and accounts presented at the meeting.
- (ii) **Resolved** to approve Barrow Bookkeeping as internal auditor for the financial year ending 31 March 2018.
- 8. **ERYC: Postcode changes Main Road, Scalby:** discussion on proposal to add a new postcode for 3 Properties. The council had no comment to forward to ERYC.

Agenda items 9-12 were deferred to a later meeting due to a lack of time for discussion.

- 9. **Appointment of councillors to** (i) Newport Burial Committee and (ii) Newport and Gilberdyke Joint Youth Advisory Committee.
- 10. **Review of Newport Parish Council Code of Conduct.**
- 11. **Discussion on The Committee on Standards in Public Life review of ethical standards for all local authorities (Code of Conduct).**

12. Cllr G Bate: parking on Canal Side East

13. Annual Parish Meeting and Annual Council Meeting dates: 9 May 2018

14. Correspondence and publications:

Rural Services Network: weekly email News Digests, March 2018/April 2018 (noted); **ERYC:** Town and Parish Council Communication Survey (circulated); **Humberside Police:** March newsletter (circulated); **Mr M Gill:** email re Canal Side East; **East Riding Clinical Commissioning Group:** Urgent Treatment Guide (displayed).

15. Councillors Brief Reports.

Cllr Harrison noted that a replacement flag had not yet been raised on the flagpole. Both he and Cllr Etherington commented on a recent accident on Main Road and the issue of speeding.

16. Date of next ordinary meeting: Wednesday 9 May 2018.

NEWPORT PARISH COUNCIL

Minutes of the Meeting held on Wednesday 9 May 2018 at Newport Village Hall.

1. **Present:** Cllrs Wilson (Chair), G Bate, R Bate, Etherington, Harrison and Lamming.

Apologies: Cllr Pettit.

2. **Declaration of pecuniary and non-pecuniary interests:** None declared.

3. **Minutes:** **resolved** that the minutes of the meeting of the Council held on 11 April 2018 be approved and signed as a correct record.

4. **Public Forum:** six members of the public present. Issues raised included:

High electricity voltage rates in the village; complaints about a deterioration in the 'state' of the village, damage to grass verges on Canal Side East and Canal Side West, litter on Thimblehall Lane flyover, unsafe fencing at the M62 underpass and alleged pollution of the canal from a property on Canal Side East. Representatives of Newport Cricket Club spoke on a request for a donation towards the purchase of dome covers.

5. (a) Planning applications received:

18/00708 Alterations to redundant outbuilding to form dwelling including erection of two storey and single storey extension to front. Land and Buildings North Of St Stephens House 2 Main Road, Newport. Mr and Mrs Taylor. Full Planning. **Resolved:** no objection to the application.

(b) Notifications of decisions received from ERYC:

18/00638 Certificate of lawfulness for the continued use of portacabin as a dwelling at Land North Of 41 Canal Side East, Newport. Mr I Preston. **Refused.**

6. Clerk's Report

- i ERVAS: Newport Parish Council's accreditation certificate has now been received.
- ii ERYC: Councillors were reminded of Parish Council Liaison meetings (information on dates and venues previously circulated to councillors).
- iii General Data Protection Regulations (GDPR) require public authorities to appoint a Data Protection Officer (DPO). The Government has tabled an amendment to its own Data Protection Bill to exempt all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a DPO. Councils' compliance with all other aspects of GDPR is still required. The Clerk has almost completed work on this.
- iv Cemetery access road: installation of new fencing bordering the churchyard is nearing completion. The council's insurers have been informed of additional assets to be added to the insurance policy.
- v ERYC: invitation for representative of Newport Parish Council to attend the service celebrating the Festival of St John of Beverley, Beverley Minster, Sunday 13 May 2018. Cllr Etherington and Mrs Etherington will attend.
- vi Environment Agency: the Clerk will attend the annual Flood Warden Seminar, York, Saturday 7 July 2018.
- vii SLCC: Regional conference, July 2018, Barnsley. The Clerk will attend.
- viii Annual audit: the annual return, following its approval by the council, will be published on ERYC's website.
- ix A Freedom of Information request re the number of interments at Newport Cemetery 2015-2017 was received by the Clerk. The information has been supplied within the specified time period required by law.

7. Finance:

Payments April 2018/May 2018

P Coates: village maintenance	768.00
P Coates: churchyard maintenance	510.00
B Sherwood: cemetery maintenance	280.00
Staff salaries and expenses	1425.79
JRB Enterprises: dog bags	294.40
C Young: travel expenses	29.55
C Young: postage	10.98
HMRC	54.40
Hampshire Flags: flag	122.09
Toner giant: printer cartridge	59.00

- (i) **Resolved** to authorize staff salaries/expenses and accounts presented at the meeting.
- (ii) The precept for April – September 2018 has been received.
- (ii) Approval of the annual accounts for financial year ending 31 March 2018. Deferred as the internal audit has not yet been completed.
- (iii) **Resolved** to approve the National Joint Council's Pay Awards 2018-2020.

8. General Data Protection Regulations and Data Protection Bill 2018: Resolved to approve the council's:

Data Protection Policy
Privacy notice for staff, councillors, and role holders
Privacy notice for members of the public
Data Breach Policy
Data Consent Form
Subject Access Request Form

9. Cllr G Bate; parking on Canal Side East: following concerns raised by Cllr Bate on parking pinchpoints and the condition of the road it was resolved that Cllr Bate prepare a consultation document on behalf of the council to be provided to residents of Canal Side East and Canal Side West.

10. Newport Cricket Club, request for donation: deferred to the next meeting.

11. Annual Parish Meeting date: resolved the meeting date will be 22 May 2018.

12. Correspondence and publications:

Rural Services Network: weekly email News Digests, April/May 2018 (noted); ERYC: Draft Revised National Planning Policy Framework (circulated); Mr A Batty: email re fencing on Canal Side West; Mr M Huby, South Cave Tractors: email re parking on Common Lane (forwarded to ERYC and Highways England) correspondence from anonymous source re business activities on Landing Lane; ERYC: GDPR Parish/Town Council Update (noted).

13. Councillors Brief Reports.

Cllr Harrison will arrange a meeting with the Police and Crime Commissioner's Engagement Officer to discuss community speeding issues. Cllr G Bate reported on fly tipping. Cllr Etherington reported that the service celebrating the Festival of St John of Beverley, Beverley Minster, which he attended as representative of Newport Parish Council had been very enjoyable.

14. Date the of next ordinary meeting: Tuesday 12 June 2018.

NEWPORT PARISH COUNCIL

Minutes of the Meeting held on Tuesday 11 June 2018 at Newport Village Hall.

1. Present: Cllrs G Bate, R Bate, Etherington, Harrison and Lamming.

Apologies: Cllrs Pettit and Wilson

Cllr Etherington (Vice-Chair) chaired the meeting in the absence of Cllr Wilson, (Chair of the Council)

2. Declaration of pecuniary and non-pecuniary interests: Cllr G Bate and Cllr R Bate declared a pecuniary interest in agenda item 5A, planning application 18/0565.

- 3. Minutes:** (i) **resolved** that the minutes of the Annual Meeting of the Council held on 9 May 2018 be approved and signed as a correct record.
(ii) **resolved** that the minutes of the ordinary meeting of the Council held on 9 May 2018 be approved and signed as a correct record.
(iii) noting of the draft minutes of the annual parish meeting held on 22 May 2018 was deferred to the next council meeting.

4. Public Forum: one member of the public present.

5. (a) Planning applications received:

18/01527 Erection of single storey extensions to side and rear following removal of existing conservatory. Bramble Cottage 17 Canal Side East Newport. Mr S O'Connell. Full planning. **Resolved** to approve the application.

18/00565 Change of use of agricultural land to Storage (B8) Use Class to form land for 50 Caravan Storage plots, siting of a portacabin, change of use of outbuilding to office and erection of 2.4m high palisade fencing following demolition of existing glasshouses (AMENDED DESCRIPTION AND PLANS) at Land North Of Threeways, Landing Lane, Newport. Mr Graham Bate. Full planning.

As Cllr G Bate and Cllr R Bate declared a pecuniary interest in this application, they would have to leave the meeting prior to discussion. This would leave the meeting inquorate; no discussion of the application could take place and no resolution to approve, object or be neutral could therefore, be made. As a council resolution had already been passed on the original application it was agreed that the Clerk would consult separately with all councillors without a pecuniary interest in the amended plan and inform ERYC accordingly.

(b) Notifications of decisions received from ERYC: None.

6. Clerk's Report

- i ERYC: Annual General Meeting of the Joint Local Access Forum, 2 pm, Wednesday 13 June 2018, Burnby Community Hall, (Burnby Hall Site) Pocklington. The scheduled meeting of the Forum will take place on the rising of the Annual General Meeting. Clerks and Councillors are welcome to attend as observers.
- ii General Data Protection Regulations (GDPR). The council's Privacy Notice has been forwarded to ERYC for publication on its website.
- iii Cemetery access road: installation of new fencing bordering the churchyard is complete.
- iv M62 underpass and associated fencing: the wooden fence at the southern entrance to the underpass on Canal Side West is damaged and unstable. The Clerk contacted Highways England to request repairs to the fence and was advised that the entire underpass, including lighting was no longer its responsibility, but the responsibility of East Riding of Yorkshire Council (ERYC). The Clerk contacted ERYC and was advised that it had no knowledge of the transfer of responsibility and the

underpass was not listed in its records of maintainable structures. Staff would visit the underpass in the next few weeks and would advise the Clerk on the position in due course. The Clerk advised Councillors that the issue of responsibility was likely to take some time to be resolved and action needed to be taken as soon as possible to make the fence safe. The council agreed that the Clerk could authorize Mr P Coates to make the fence safe.

- v Canal Side East: the Clerk has requested ERYC to assess the condition of the road surface.
- vi External audit: the Clerk requested an extension of the deadline for submission of the annual return. The final deadline is now 21 June 2018.
- vii The Clerk has requested the Ouse and Humber Drainage Board to cut the Market Weighton Canal banks/grass verges north of the M62.

7. Finance:

Payments May 2018/June 2018

P Coates: village maintenance	934.00
P Coates: churchyard maintenance	540.00
B Sherwood: cemetery maintenance	460.00
Staff salaries and expenses	1539.30
JRB Enterprises: dog bags	294.40
C Young: travel expenses	10.80
C Young: postage	4.02
HMRC	349.94
Barrow Bookkeeping: audit fee	120.00
Newport Recreation Hall; S 137 donation	1235.00
Rands Wrought Iron: churchyard fencing	5400.00

- (i) **Resolved** to authorize staff salaries/expenses and accounts presented at the meeting.
- (ii) **Resolved** to approve the Annual Governance Statement 2017-18.
- (iii) **Resolved** to approve the Annual Accounting Statement 2017-18.

8. **Requests for donations:** (i) **Resolved** to approve in principle a donation of £900 to Newport Cricket Club (NCC) subject to the acceptance of and compliance with conditions attached to the donation by the NCC and (ii) **Resolved** to approve a donation of £1235 to Newport Village Hall Committee for a defibrillator and associated items to be located at the village hall.

9. **Cllr Harrison:** discussion on Cllr Harrison's meeting with the Engagement Officer for the Office of the Police & Crime Commissioner, East Riding of Yorkshire to discuss speeding issues. (Cllr Harrison's report on the meeting was circulated to all councillors). No resolutions on the contents of the report were made.

10. **ERYC: discussion on new planning rules 'Permission in Principle'.** (Rules circulated to all councillors). This is a new route for an applicant to gaining planning permission for small scale housing, or housing led mixed, developments. The time period for Town and Parish Councils to respond to Permission in Principle planning applications is 14 days instead of the 21 days response period for full planning applications. As Newport Parish Council meets monthly it would be unable to meet the 14 day response time. It was **resolved** to amend Standing Orders to delegate the council's response to the Clerk following full consultation with individual councillors. The Clerk will draft proposed wording of the amendment to Standing Orders for approval by the council at a future meeting.

11. **ERYC: Public Spaces Protection Orders (PSPO) Consultation 2018.** Newport Parish existing PSPOs: (i) Newport Cemetery: dogs on leads; (ii) Newport Primary School: dogs prohibited and (iii) Canal Side West playground: dogs prohibited. **Resolved** that no changes should be made to existing orders and no requests for additional orders should be made.

12. Correspondence and publications:

Rural Services Network: weekly email News Digests, May/June 2018 (noted); ERYC: National Planning Policy Framework, 'Planning in Principle' (circulated); ICCM: The Journal.

13. Councillors Brief Reports.

Cllr G Bate suggested that councillors might like to join him in a survey of the roads on Canal Side West and Canal Side East. He will arrange a time and date.

14. Date the of next ordinary meeting: Tuesday 10 July 2018.

NEWPORT PARISH COUNCIL
Minutes of the Meeting held on Tuesday 10 July 2018 at Newport Village Hall.

1. Present: Cllrs G Bate, Etherington, Lamming and Pettit

Apologies: Cllrs R Bate, Harrison and Wilson

Cllr Etherington (Vice-Chair) chaired the meeting in the absence of Cllr Wilson, (Chair of the Council)

2. Declaration of pecuniary and non-pecuniary interests: none declared.

3. Minutes: (ii) **resolved** that the minutes of the ordinary meeting of the Council held on 12 June 2018 be approved and signed as a correct record.

(iii) the draft minutes of the annual parish meeting held on 22 May 2018 were noted.

4. Public Forum: no members of the public present.

5. (a) Planning applications received:

18/01977 Erection of two storey extension to provide additional living accommodation and integral garage at 10 Blackthorn Close Newport. Full Planning. Ms A Lane. **Resolved:** to take a neutral view on the application.

18/01794 Erection of first floor and single storey extensions at The Heathers 213 Main Road Newport. Full Planning. Mrs S Beal. **Resolved:** to take a neutral view on the application.

(b) Notifications of decisions received from ERYC: None.

6. Clerk's Report

- i ERYC Digital Services: Better Broadband Subsidy Voucher Scheme, displayed and circulated to councillors.
- ii ERYC: temporary road closure, Carr Lane, 9.30a.m- 3.30p.m, Wednesday 25 July 2018 to enable the resetting of a service box. The road will be open at all times to emergency services and access to properties directly affected by the closure and pedestrians but will be closed to any other traffic.
- iii Cemetery: the new notice board is now in place.
- iv M62 underpass : wooden fence, Canal Side West has been replaced.
- v Main Road bridge central reservation planters: a request was made to Lodge Landscapes to water the shrubs. This has been done.
- vi External audit: the annual return has been submitted and statutory public notices displayed on the notice board and ERYC's website.
- vii Humber and Wolds Rural Action: notification of Community Led Affordable Housing event, 10.00a.m-12.30p.m. Saturday 14 July 2018, Eastrington Village Hall.
- viii Canal banks and verges: these have now been cut.
- ix Cemetery: the Clerk informed councillors of an accident involving a visitor to the cemetery on 22 June 2018.
- x Cemetery access road: overgrowth of trees and vegetation. Mr B Sherwood will trim back low growing, overhanging branches of a tree growing in a neighbouring property as part of his regular work maintaining the gardens of the property and the Clerk will contact the owners of a second property to request them to trim back their hedging.
- xi East Riding Councils Local Network: notification of meeting 2.00pm Wednesday 11 July 2018, Haltemprice Leisure Centre.
- xii ERNLLCA: notification of District Committee Meeting, 7.00p.m. Wednesday 17 July 2018, Community Hall, Market Weighton.

7. Finance:

Payments June/July 2018

P Coates: village maintenance		981.00
P Coates: M62 underpass fencing	S137	290.00
P Coates: churchyard maintenance		280.00
B Sherwood: cemetery maintenance		280.00
Staff salaries and expenses		1430.67
ERYC: copier paper		24.48
Billabong: NGYP summer programme		500.00
HMRC		311.42
Gilberdyke War Memorial Hall: NGYP venue hire		165.00

- (i) **Resolved** to authorize staff salaries/expenses and accounts presented at the meeting.
- (ii) **Resolved** to approve renewing fixed term HSBC Money Market a/c, which ends on 13 July 2018 for a further fixed term of 12 months and to add sums held in general reserves for the purchase of additional cemetery land (£10000) to the account.
- (iii) Councillors were provided with a budget update for information purposes.

8. Council insurance cover from 1 August 2018: resolved to renew annual insurance with Inspire (AXA) on a 3 year long term agreement.

9. Review of Newport Parish Council's Financial Regulations: resolved to adopt the revised Financial Regulations.

10. Requests for donations: resolved to approve a donation of £150 to Newport Gymkhana.

11. Correspondence and publications:

Rural Services Network: weekly email News Digests, June/July 2018 (noted); ERYC: Better Broadband Subsidy Voucher Scheme (circulated and displayed); ERNLLCA: June newsletter; Police and Crime Commissioner; Community engagement officer (circulated).

12. Councillors Brief Reports.

Cllr G Bate queried whether council meetings could be moved from the 2nd Wednesday each month to the 2nd Tuesday of each month.

Cllr Pettit requested a working party be established to look at speeding and parking issues.

13. Date the of next ordinary meeting: Tuesday 14 August 2018.

NEWPORT PARISH COUNCIL

Minutes of the Meeting held on Tuesday 14 August 2018 at Newport Village Hall.

1. Present: Cllrs G Bate, Etherington, Harrison and Pettit

Apologies: Cllrs R Bate and Wilson

Absent: Cllr Lamming

Cllr Etherington (Vice-Chair) chaired the meeting in the absence of Cllr Wilson, (Chair of the Council)

2. Declaration of pecuniary and non-pecuniary interests: none declared.

3. Minutes: **resolved** that the minutes of the ordinary meeting of the Council held on 11 July 2018 be approved and signed as a correct record.

4. Public Forum: no members of the public present.

5. Planning applications received:

18/02145/STREM Erection of two storey building with associated car parking, external landscaping works and extension of existing access road with new site access junction following outline permission 14/01990/STOUT and 17/00955/STVAR (all matters to be considered) Land North Of Main Road Newport East Riding Of Yorkshire HU15 2PR. Ashridge Equipment Hire Ltd. **Resolved** to object to the application due to the absence of information on operating hours, traffic movements, employment opportunities and the inclusion of significant storage capacity in an application for an office building.

18/02282 TPO NEWPORT NO.1 -1980 (REF:27) T12: Multi stemmed Ash: fell - in rear garden overhanging garage and garden area has outgrown its location and shedding deadwood. 31 Teal Road, Newport.
Mr S Kelly.

The Clerk advised councillors that ERYC had recently approved the application prior to the meeting of the council.

6. Clerk's Report

- i Newport Village Hall: there will be an increase in room hire rates from 1 September 2018.
- ii Play areas, Main Road and Brickyard: annual safety inspections will be carried out by Play Safety Ltd in September 2018.
- iii Newport Village Hall defibrillator: all equipment has been received by the village hall committee and is awaiting connection to the electricity supply.
- iv ERYC: the Clerk's queries re a change from the current 30 mph speed limit on Canal Side West and Canal Side East to a 20mph speed limit and the possibility of Newport Parish Council erecting its own signage e.g. children playing, were met with a negative response. ERYC stated that the current 30mph limit was regulated by the existing streetlights and that any signage erected by Newport Council would be viewed as flyposting and removed.
- v ERNLLCA Annual Conference, November 2018: invitation to councils to submit questions for proposed session on traffic management because of concerns being raised by many parish and town councils in the East Riding and North Lincolnshire. The Clerk requested that questions councillors would like to ask be forwarded to her for submission to ERNLLCA.
- vi ERYC: Flood and Coastal Risk Survey: councillors were advised that the survey can be accessed on ERYC's website
- vii National Association Local Councils: consultation on bye laws on sites of special scientific interest (SSI's). Councillors were advised that further information is available from the Clerk. Newport Parish has no designated SSI's.
- viii Camper on Canal Side West: the person has left the area. Mr P Coates has been requested to remove remaining litter left by the camper.

7. Finance:

Payments July/August 2018

P Coates: village maintenance		1251.00
S Goddard: bus shelter cleaning	S137	140.00
P Coates: churchyard maintenance		610.00
B Sherwood: cemetery maintenance		555.00
Staff salaries and expenses		1720.78
G Wallace: travel expenses		33.00
Came and Co: annual insurance premium		1034.54
Newport Gymkhana: S137 donation		150.00
Newport News: newspapers		103.40
Rock Up: NGYP summer programme		295.65
HMRC		323.47
Gilberdyke Parish Council: locum Clerk fee		42.00

Resolved to authorize staff salaries/expenses and accounts presented at the meeting.

8. Litter bins: resolved to approve the purchase of four replacement litter bins.

9. Traffic and parking issues: resolved to establish a working party.

10. Cllr Pettit: discussion on parish council email addresses. Discussion deferred to the November 2018 council meeting.

11. Cllr G Bate, discussion on cemetery issues: the grave digger should be requested to remove surplus soil which has been deposited alongside the car park. The cemetery path is in need of repair. The Clerk has now received a list of ERYC approved contractors. Suggestions were made re the type of notices to be placed on the new noticeboard. Gilberdyke Parish Council need to be billed for its contribution to operating costs for the year 2017/18 and the current financial year.

12. Gilberdyke Landfill Site: The Clerk informed councillors that the Environment Agency had not published any update since May 2018 on developments at the site and was unable to say when the next update would be published. ERYC has informed the Clerk that the planned drainage system which needs to be installed on the site prior to landscaping, was dependent on the site owner purchasing adjacent land from a landowner. Negotiations between the two parties have broken down; a solution to the problem has yet to be found and no timescale for resolution of the issue has currently been imposed. Cllr G Bate expressed strong concerns that future landscaping plans for the site would necessitate a highly undesirable importation of large quantities of additional material for landscaping purposes, that the site was 'greening over' naturally and should be left alone. The council agreed with this view and **resolved** that ERYC should be informed of the council's wishes on this matter.

13. Correspondence and publications:

Rural Services Network: weekly email News Digests, July/Aug 2018 (noted); Humberside Fire and Rescue Service (noted and displayed); ERNLLCA: July 2018 newsletter; Humberside Police newsletter (circulated); ERNLLCA: Traffic management workshop (circulated).

14. Councillors Brief Reports.

Cllr G Bate commented on (i) the heras fencing at 4 Canal Side West which needs to be moved as it is obstructing the pavement and (ii) some of the newly installed fencing at the M62 underpass has been

taken: repairs are needed and screws tightened on rails.

Cllr Etherington commented on the village sign on the western approach to Newport which needs replanting.

Cllr Harrison commented on the condition of drains covers on Main Road.

15. Date the of next ordinary meeting: Tuesday 11 September 2018.

NEWPORT PARISH COUNCIL

Minutes of the Meeting held on Tuesday 11 September 2018 at Newport Village Hall.

1. Present: Cllrs G Bate, R Bate, Etherington, Harrison and Lamming

Apologies: Cllrs Pettit and Wilson

Cllr Etherington (Vice-Chair) chaired the meeting in the absence of Cllr Wilson, (Chair of the Council)

2. Declaration of pecuniary and non-pecuniary interests: none declared.

3. Minutes: (i) **resolved** that the minutes of the ordinary meeting of the Council held on 14 August 2018 be approved and signed as a correct record.
(ii) the minutes of the meeting of the Newport Burial Committee held on 7 August 2018 were noted.

4. Public Forum: no members of the public present.

5. (a) Planning applications received: None.

(b) Notifications of decisions received from ERYC:

18/01794 Erection of first floor and single storey extensions at The Heathers 213 Main Road Newport. Full Planning. Mrs S Beal. **Approved.**

18/01977 Erection of two storey extension to provide additional living accommodation and integral garage at 10 Blackthorn Close Newport. Full Planning. Ms A Lane. **Approved.**

18/00565 Change of use of agricultural land to Storage (B8) Use Class to form land for 50 Caravan Storage plots, siting of a portacabin, change of use of outbuilding to office and erection of 2.4m high palisade fencing following demolition of existing glasshouses (AMENDED DESCRIPTION AND PLANS) at Land North of Threeways, Landing Lane, Newport. Mr Graham Bate. Full planning. **Approved.**

6. Clerk's Report

- i Future applications for ERYC Positive Activity Grants: ERYC requires applicants for the PAG awards to be registered with 'Smile Community Hive' (SCH). The Clerk has registered Newport Parish Council with SCH and informed ERYC.
- ii ERYC Positive Activity Grant: Request for 1st quarter evaluation: the Clerk has submitted the evaluation.
- iii ERNLLCA Conference. Friday 23 November, 2018, Hull. The Clerk will attend.
- iv Humberside Police Parish Council Cluster meetings with Humberside Police and Crime Commissioner: invitation to attend. Cllrs G Bate, Harrison and Etherington will attend the meeting at Eastrington Village Hall on 29 October 2018.
- v ERYC: notification of meeting Joint Local Access Forum, Wednesday 12 September, 2018, Cottingham.
- vi NHS East Riding of Yorkshire Clinical Commissioning Group: invitation to attend Annual General Meeting, Tuesday 18 September, Willerby,
- vii Newport Gymkhana: a letter of thanks for the parish council's donation was received from Mrs J Bate.

7. Finance:

Payments August/September 2018

P Coates: village maintenance	749.00
Printerland: printer	180.00

P Coates: churchyard maintenance	510.00
B Sherwood: cemetery maintenance	280.00
Staff salaries and expenses	1466.20
G Wallace: travel expenses NGYP	26.40
JRB: dog bags	296.40
C Young: postage stamps	5.00
Baldrys Coaches: NGYP summer programme	1130.00
Allerthorpe Park: NGYP summer programme	
HMRC	359.19
Williamson Solicitors: consultation fee	228.00

Resolved to authorize staff salaries/expenses and accounts presented at the meeting.

- 8. Working Party on Traffic and Parking issues:** discussion on (i) draft Terms of Reference and (ii) Remit of the Working Party.
- 9. NGYP (Youth Project):** discussion on implications of loss of Friday evening session dates at Newport Village Hall.
- 10. Cllr G Bate:** Gilberdyke Landfill Site.
- 11. Correspondence and publications:**

Rural Services Network: weekly email News Digests, Aug/Sept 2018 (noted); e-mail from resident re dog fouling; ERNLLCA: Aug 2018 newsletter (circulated); ERYC: Safeguarding Adults Board September 2018 newsletter (noted); Information Commissioner's Office: September 2018 e-newsletter (circulated).
- 12. Councillors Brief Reports.**
- 13. Date the of next ordinary meeting:** Tuesday 9 October 2018.

NEWPORT PARISH COUNCIL
Minutes of the Meeting held on Tuesday 8 October 2018 at Newport Village Hall.

1. Present: Cllrs Etherington, G Bate, R Bate, Harrison and Lamming.

Apologies: Cllrs Pettit

Absent: Cllr Wilson

Cllr Etherington (Vice-Chair) chaired the meeting in the absence of Cllr Wilson, (Chair of the Council)

2. Declaration of pecuniary and non-pecuniary interests: none declared.

3. Minutes: (i)**resolved** that the minutes of the ordinary meeting of the Council held on 14 August 2018 be approved and signed as a correct record.
(ii) the minutes of the meeting of the Newport Burial Committee held on 7 August 2018 were noted.

The scheduled council meeting on 11 September 2018 was not quorate and did not, therefore, take place.

4. Public Forum: Mr R Hunt informed councillors of recent developments re the Gilberdyke Landfill Site, including the issues of leachate and leachate ponds, capping material tonnage and the Environment Agency permit.

5. (a) Planning applications received: None.

(b) Notifications of decisions received from ERYC:

18/01794 Erection of first floor and single storey extensions at The Heathers 213 Main Road Newport. Full Planning. Mrs S Beal. **Approved.**

18/01977 Erection of two storey extension to provide additional living accommodation and integral garage at 10 Blackthorn Close Newport. Full Planning. Ms A Lane. **Approved.**

18/00565 Change of use of agricultural land to Storage (B8) Use Class to form land for 50 Caravan Storage plots, siting of a portacabin, change of use of outbuilding to office and erection of 2.4m high palisade fencing following demolition of existing glasshouses (AMENDED DESCRIPTION AND PLANS) at Land North of Threeways, Landing Lane, Newport. Mr Graham Bate. Full planning. **Approved.**

18/02145/STREM Erection of two storey building with associated car parking, external landscaping works and extension of existing access road with new site access junction following outline permission 14/01990/STOUT and 17/00955/STVAR (all matters to be considered) Land North Of Main Road Newport East Riding Of Yorkshire HU15 2PR. Ashridge Equipment Hire Ltd. **Approved.**

18/02282 TPO NEWPORT NO.1 -1980 (REF:27) T12: Multi stemmed Ash: fell - in rear garden overhanging garage and garden area has outgrown its location and shedding deadwood. 31 Teal Road, Newport. Mr S Kelly. **Approved.**

6. Clerk's Report

- i Future applications for ERYC Positive Activity Grants: ERYC now requires applicants for the PAG awards to be registered with 'Smile Community Hive' (SCH). The Clerk has registered Newport Parish Council with SCH and informed ERYC.
- ii ERYC Positive Activity Grant: Request for 1st quarter evaluation: the Clerk has submitted the evaluation.
- iii ERNLLCA Conference: Friday 23 November, 2018, Hull. The Clerk will attend.

- iv Humberside Police Parish Council Cluster meetings with Humberside Police and Crime Commissioner: Cllrs G Bate, Harrison and Etherington will attend the meeting at Eastington Village Hall on 29 October 2018.
- v Newport Burial Committee: financial contributions towards maintenance of the cemetery and closed churchyard for the financial years 2017/18 and 2018/19 have been received from Gilberdyke Parish Council.
- vi ERYC: the precept for the period Oct 2018 - March 2019 has been received.
- vii Newport Gymkhana: a letter of thanks for the parish council's donation was received from Mrs J Bate.
- viii Newport Cricket Club: the council's offer of match funding for cricket covers expired on 30 September 2018.
- ix Playground inspections: RoSPA reports have been received. An identified query on the basket swing in Main Road playground has been referred to Streetscape Products Ltd for response.
- x ERYC: map of Planning Enforcement Areas has been circulated to councillors.
- xi PKF Littlejohn: External auditor's report and certificate received. No issues need to be addressed.

7. Finance:

Payments August/September/October 2018

P Coates: village maintenance	1576.00
Printerland: printer	180.00
P Coates: churchyard maintenance	823.00
B Sherwood: cemetery maintenance	560.00
Staff salaries and expenses	2908.22
G Wallace: travel expenses NGYP	26.40
JRB: dog bags	296.40
C Young: postage stamps	16.70
Baldrys Coaches: NGYP summer programme	1130.00
Allerthorpe Park: NGYP summer programme	390.00
HMRC	664.46
Williamson Solicitors: consultation fee	228.00
Gilberdyke War Memorial Hall: NGYP hall hire	99.00
RoSPA Play Safety: annual play area inspections	176.40
PKF Littlejohn: annual audit	390.00

Resolved to authorize staff salaries/expenses and accounts presented at the meeting.

- 8. **Ouse and Humber Drainage Board:** discussion on Definitive Maintenance Plan. The council had no comment to make on the proposals.
- 9. **Working Party on Traffic and Parking issues:** discussion on (i) draft Terms of Reference and (ii) Remit of the Working Party. Deferred to the next meeting of the council.
- 10. **NGYP (Youth Project):** discussion on the implications of the loss of Friday evening session dates at Newport Village Hall. The Clerk informed councillors that the NGYP set up agreement with ERYC was that sessions were to take place at Newport and Gilberdyke on an alternate week basis i.e a 50/50 split between the two locations. The Newport sessions take place at Newport Village Hall (NVH). The Secretary to the NVH has provided the dates on which the hall will be available for NGYP sessions for the period September-December 2018. The number of sessions available in Newport has been considerably reduced and Newport Parish Council is, therefore, unable to meet its commitment to provide 50% of the total number of sessions over this time period. This may mean that the council is in breach of contract and may also mean that a portion of the Positive Activity Grant awarded to the council for the financial year 2019-19 may have to be repaid to ERYC. **Resolved** to communicate the

council's concerns to the Secretary of the NVH.

- 11. Cllr G Bate:** discussion on issues re Gilberdyke Landfill Site including capping, leachate and landscaping. Resolved to gather further information on current issues and request the Beverley Magistrate's Court to supply a copy of its judgement (Environment Agency v City Plant Ltd) issued in 2015.

12. Correspondence and publications:

Rural Services Network: weekly email News Digests, Sept/Sept 2018 (noted); e-mail from resident re dog fouling; ERNLLCA: Sept 2018 newsletter (circulated); ERYC: Safeguarding Adults Board September 2018 newsletter (noted); Ouse and Humber Drainage Board: notification of consultation on definitive maintenance plan (circulated).

13. Councillors Brief Reports.

Cllr Harrison reported on abusive behaviour by cyclists towards pedestrians using the M62 underpass.

- 14. Date the of next ordinary meeting:** Tuesday 13 November 2018.

NEWPORT PARISH COUNCIL

Minutes of the Meeting held on Tuesday 13 November 2018 at Newport Village Hall.

1. **Present:** Cllrs Etherington, G Bate, R Bate, Harrison and Pettit.

Apologies: Cllr Lamming

2. **Declaration of pecuniary and non-pecuniary interests:** none declared.

3. **Election of Chair of the Council:** Cllr Etherington was elected as Chair of the Council.

4. **Election of Vice-chair of the Council:** Cllr Harrison was elected as Vice-chair of the Council.

5. **Minutes:** **resolved** that the minutes of the ordinary meeting of the Council held on 9 October 2018 be approved and signed as a correct record.

6. **Public Forum:** no members of the public present.

7. **(a) Planning applications received:**

18/03471/CLE Certificate of lawfulness for the erection of a dwelling without planning permission (re-submission of 17/01817/CLE) at Westlands, Carr Lane, Newport.

Mrs Jane Scruton and Mr Brian Sherwood. Cert of Lawful Development – Existing. **Resolved:** the council has no further comment to make on the application.

18/03627/TPO18/03627/TPO | TPO NEWPORT NO.1 1980 (REF.27) : Poplar (T1) : Reduce by 10m as illustrated to prevent further limb loss due to extensive damage from recent bad weather | The Croft 12 Canal Side West Newport. Mr J O’Connell. **Resolved:** to approve the application with the condition that should the tree die due to the height reduction, it must be replaced.

(b) Notifications of decisions received from ERYC: none.

8. Clerk’s Report

- i Cllr Wilson, Chair of the Council, has submitted his resignation as a member of the council due to a change of residence.
- ii Newport Cemetery, lease of land from ERYC. Following discussions at the Newport Burial Committee meeting held on 25 October 2018 where the Clerk raised concerns re aspects of the current lease of Newport Cemetery land, the Clerk will contact ERYC re names of lessee parties, right to renew the lease, and restrictions on acquisition of land adjoining the cemetery.
- iii NGYP (Newport and Gilberdyke Youth Project): The sessions available for the period January 2019 – July 2019 have been restored to the 50/50 split, alternating between Newport and Gilberdyke each week.
- iv ERYC, invitations to attend ‘East Riding Local Plan Review ‘consultation’ event and ‘Celebrating 20 Years - East Riding of Yorkshire Rural Partnership - Making a Difference and Building our Future Together’ event. Details were circulated to councillors. Any councillor wishing to attend an event was requested to notify the Clerk.
- v ERYC annual rough sleepers estimate in Newport on 22 November 2018. The Clerk will submit the required information to ERYC.
- vi ERYC anti-social behaviour statistics 01/04/2018- 30/09/2018 were circulated to councillors.
- vii ERYC Overview and Scrutiny Committee: invitation to propose topics for scrutiny. Councillors were requested to consider any topics they would like the Committee to examine. Planning is excluded as a topic for consideration.

- viii ERYC Positive Activity Grants: ERYC has implemented a new application process for funding. The process now requires a Development Plan. The Clerk will examine the new process and ascertain what details are required. Applications for funding must be submitted by 31 January 2019.

9. Finance:

Payments October/November 2018

P Coates: village maintenance	836.00
P Coates: churchyard maintenance	540.00
Gilberdyke PC: locum Clerk	21.00
Staff salaries and expenses	1611.68
G Wallace: travel expenses NGYP	26.40
HMCTS: copy of court order	25.00
C Young: reimbursement Land Registry fees	6.00
C Young: reimbursement ICO registration fees	40.00
HMRC	312.77

Resolved to authorize staff salaries/expenses and accounts presented at the meeting.

- 10. Discussion on issues associated with Gilberdyke Landfill Site:** Councillors were provided with a copy of the court judgement (Environment Agency V City Plant Ltd, 2014). **Resolved** that a complaint be made to the Environment Agency that a number of judgements ordered by the court have still not been enforced.
- 11. Working Party on Traffic and Parking issues:** resolved (i) to agree on the Terms of Reference of the working party and (ii) resolved to agree that the remit of the working party is to a) consider the proposals put forward by ERYC re parking on Main Road and b) consider issues re the Meadow Lane/Main Road junction. The working party to complete its report and recommendations by 31 March 2019 for consideration by the full council at the meeting scheduled for 9 April 2019.
- 12. Market Weighton Canal Trail:** **resolved** to agree to a request made by G Shields on behalf of the Steering Group to provide a letter of support for funding applications.
- 13. Humber and Wolds Rural Action:** discussion on invitation to become a member of the organisation. Membership runs on an annual basis from 1 April – 31 March. **Resolved** to decline the invitation for the current year, but to ask the organisation to forward a new invitation for the year 2019/2020.
- 14. Correspondence and publications:**
- Rural Services Network: weekly email News Digests, Oct/Nov 2018 (noted); ERNLLCA: Oct 2018 newsletter (circulated); Humberside Police: Oct 2018 newsletter (circulated), Hull and East Yorkshire Villagers at War Commemoration Event (displayed).
- 15. Councillors Brief Reports.**
- A query was raised whether village xmas trees were to be erected as usual this year, and comments made on broken fencing near the concrete bridge linking Landing Lane and Canal Side East north of the M62 and farm land affected by the Gilberdyke Landfill site.
- 16. Date the of next ordinary meeting:** Tuesday 11 December 2018.

NEWPORT PARISH COUNCIL

Minutes of the Meeting held on Tuesday 11 December 2018 at Newport Village Hall.

1. **Present:** Cllrs Etherington, G Bate, Harrison, Lamming and Pettit.

Apologies: Cllr R Bate

2. **Declaration of pecuniary and non-pecuniary interests:** none declared.

3. **Minutes:** **resolved** that the minutes of the ordinary meeting of the Council held on 13 November 2018 be approved and signed as a correct record.

4. **Public Forum:** no members of the public present.

5. **(a) Planning applications received:**

18/03796 Erection of a side and rear two storey at 26 Canal Side East, Newport.
Mr A Hadfield. Full Planning. **Resolved** to approve the application.

18/03779 NEWPORT TPO NO. 1 - 1980 (REF: 27) : Poplar X6 trees; crown reduction by 10 metres due to shading at the rear of 15 Teal Road Newport.

Mr T Johnston. **Resolved** to approve the application with the condition that should any tree die due to the height reduction, it must be replaced.

(b) Notifications of decisions received from ERYC: none.

6. Clerk's Report

- i ERYC Joint Local access Forum: next meeting 2.00pm, 12 December 2018, County Hall, Beverley.
- ii Market Weighton Canal Trail: Market Weighton Town Council will now be the accountable body for funding applications instead of Newport Parish Council.
- iii Outdoor electrical sockets: the annual inspection found no faults.
- iv ERYC: Temporary Road Closure, Canal Side West for installation of a new water connection, 17 – 21 December 2018. Residential and pedestrian access will be permitted.
- v ERYC: precept demand deadline for 2019/20 is due for submission by 18 January 2019.
- vi Main Road Playground: following the alert issued in the RoSPA inspection report, the Birds Nest Swing in Main Road play area has been checked by the installer and found to be safe.

7. Finance:

Payments November/December 2018

P Coates: village maintenance	252.00
P Coates: S137 xmas activities	219.00
Lighting and Signs: electrical socket inspections	118.80
Staff salaries and expenses	1581.94
Lodge Landscapes: xmas trees	468.00
Actavo: S137 pedestrian barriers	12.00
S Goddard: bus shelter cleaning	112.00
Newport News: newspapers	83.30

(i) **resolved** to authorize staff salaries/expenses and accounts presented at the meeting.

(ii) the Clerk apologized that she had been unable to complete the draft budget as planned as all information had not yet been received.

8. Working Party on Traffic and Parking Issues (i) communications protocol. Cllr Etherington informed the council that communication issues had been resolved by the working party; (ii) a report on discussions and outcomes of the working party meeting was not available.
9. **Cllr Paul Pettit:** discussion on a council internet presence. It was agreed that further information would be sought.

10. Correspondence and publications:

Rural Services Network: weekly email News Digests, Nov/Dec 2018 (noted); ERNLLCA: Nov 2018 newsletter (circulated); East Riding of Yorkshire Clinical Commissioning Group: Improving Service access poster (displayed); East Riding Safeguarding Adults Board (ERSAB) Newsletter: (circulated); ERYC: notification of temporary road closure, Canal Side West (circulated and displayed); Information Commissioner's Office: newsletter December 2018; Humberside Police: November newsletter (circulated).

11. Councillors Brief Reports.

Cllr Harrison commented that he yet to receive any further update on the Community Speeding initiative from Humberside Police. Cllr G Bate commented that the East Riding of Yorkshire Council Rural Partnership meeting held at Bishop Burton on 22 November had been well attended and he had found the meeting a worthwhile experience. He expressed his disappointment that a Christmas Newsletter could not be produced this year by the Clerk and was of the opinion that had all members of the council been made aware of this they could have produced one.

12. Date the of next ordinary meeting: Tuesday 8 January 2019 at Newport Village Hall.